

# Welcome to Biology!

## SBI 4U

**Instructor: Ms. J. Kropac**

**Course website:** [mskropac.weebly.com](http://mskropac.weebly.com)  
**Instructor email:** [jessica.kropac@dsbn.org](mailto:jessica.kropac@dsbn.org)

Welcome to grade twelve Biology! This letter is meant to inform you of what to expect this upcoming semester, and what I expect of you. It includes important materials such as late policies, contact information, and extra resources to help keep you organized.

### **Classroom Policy**

#### **Late Assignments:**

- Labs, assignments and projects are due on the date assigned unless the student has made a prior arrangement with the teacher to submit the piece of work at a later date. Should a student be absent on the day a lab, assignment or project is due, the student may hand in the piece of work immediately upon his/her return to school without penalty as long as absence is confirmed by a parent/guardian. Failure to hand in a lab, assignment or project on the due date will result in a deduction of **5% of the achieve grade per day late to a maximum of 25%** of the achieved grade. Once the teacher has marked and returned a lab, assignment or project, a student can no longer submit the piece of work for marks and will be assigned a zero. The teacher may, if he or she feels it is suitable, give the student an alternate assignment. Failure to submit the alternate assignment will result in a mark of zero.

#### **Missed Tests**

- It is a student's responsibility to make arrangements ahead of time for any tests/quizzes that are missed. If a student misses a test/quiz for an unforeseen reason, the student must be prepared to write the first day they return. NOTE: Students who miss a test or quiz without a valid excuse from the office will receive an automatic mark of zero.

### **Student/Parent Resources**

**Course Website:** [mskropac.weebly.com](http://mskropac.weebly.com)

My website is not designed to act as a supplement to class, but rather to provide an extra tool you can refer to when studying at home.

#### **Remind101:**

Remind101 is a simple app that allows me to send an email that will be received by your phone via text message. I often send out reminders for tests, assignments, and labs the night before, as well as a list of materials you will be required to bring.

Text @ca63ag to 705-996-0817

**My email:** [jessica.kropac@dsbn.org](mailto:jessica.kropac@dsbn.org)

If you have any other questions or concerns about the course, please do not hesitate to ask. I am looking forward to our semester together!

Ms Kropac

## Parents Information

Name of student: \_\_\_\_\_

Name(s) of parent/guardian: \_\_\_\_\_

\_\_\_\_\_

Allergies/Medical concerns I should be aware of: \_\_\_\_\_

\_\_\_\_\_

Current email address: \_\_\_\_\_

Preferred method of contact:

Email

Phone

Meet in person

Please check any of the following statements that apply to you:

I am interested about hearing progress reports about my child

I am interested in receiving email updates about upcoming tests or assignments

I am interested in receiving text updates about upcoming tests or assignments  
(instructions in welcome letter on previous page)

Anything else you may like me to know:

\_\_\_\_\_

## Students Please Return

I \_\_\_\_\_ have read the above expectations and policies. I understand the policy on late assignments and missed tests. I also understand the behavior that is expected of me in the classroom.

I understand that, as a student, I am responsible for my own learning. I am aware of the resources that are available to me, and will do my best to submit all assignments on time and completed to the best of my ability.

Signature: \_\_\_\_\_